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# OHIO STATE COSMETOLOGY AND BARBER BOARD

1929 Gateway Circle

Grove City, Ohio 43123

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OFFICIAL BOARD MEETING MINUTES OF JANUARY 29, 2018

REGULAR BUSINESS MEETING

**TRANSCRIPTION NOTE (Exhibit A):**

Anderson Reporting Service, 3242 West Henderson Road, Suite A, Columbus, OH 43220 was the transcription service for this meeting. Transcript is attached as Exhibit A.

**ATTENDANCE (Exhibit B):**

Tommy Taneff, Chairperson

Clara Osterhage, Vice-Chairperson

Luke Hanks

Tasha Sheipline

Charles Penzone

Rowena Yeager

Jessica Price-Kovach

NeCole Cumberlander (arrived at 1:02 p.m.)

**Staff in attendance:**

Christopher H. Logsdon, Executive Director

Lori Flanery, Program Administrator 1

Charley Yaniko, Board in-house counsel (arrived at 2:05 p.m.)

**Assistant Attorney General in attendance:**

Daniel Murry, Assistant Attorney General

**Others in Attendance:**

Marilyn Martin, Anderson Reporting

Angela Hodges, Western Hills School of Beauty

Tim Hornsby, Western Hills

Ralph Delserone, III, Raphael's

Windy Evans, Ohio State Beauty Academy

Barb Bader, Brown Aveda Institute

Nancy Brown, Brown Aveda Institute

Nikki Craft, Creative Images

Charles Gross, Creative Images Institute of Cosmetology

David A. Carty, Longview Barber Shop & Thirty 30 Barber Shop

Sue Carter Moore, Salon Schools Group

Brenda L. Kinard-Holsey, Ohio Association of Beauticians, Inc.

Christina Dunbar, Salon Evolve Academy, CEO

Elizabeth Murch, Ohio Salon Association

Gwen Holland, Sports Clips Haircuts

Angela Ramsay, OCCTA & WCSCC

Melinda Williams, Madison Adult CC, OCCTA

Wezlynn Davis, The Beauty Lab

Paige Borrhello

Fouad Radwan, Meryma-at Barber College

LaKesha Hopson, Salon Owner

Emily Harrison, Kenneth's

Monica Danieleley-Green, BBEC

Lazaro Burgos

## **Agenda item #1: CALL MEETING TO ORDER**

Mr. Taneff called the meeting to order at 1:01 p.m.

### Agenda item 1a: Roll Call

Ms. Flanery took roll call and six members were present. Ms. Cumberlander was not in attendance. Having noted a majority of members were present, Mr. Taneff proceeded to have the Board conduct business. Ms. Cumberlander arrived at 1:02 p.m. making seven the total members present.

### Agenda item 1b: Pledge of Allegiance to the Flag of the United States of America

Following the roll call, Mr. Taneff asked members to stand and recite the Pledge of Allegiance to the Flag of the United States of America. Members and audience rose and recited the Pledge of Allegiance.

### Agenda item 1c: Approval of Meeting Agenda (Exhibit C)

Motion #1: Ms. Osterhage moved to approve the meeting agenda for January 29, 2018. Mr. Hanks seconded the motion. Discussion: None. Roll call vote taken – motion carried: 8 – 0. Note: Ms. Price-Kovach initially abstained, but then withdrew her abstention and voted in the affirmative due to confusion with the motion.

### Agenda item 1d: Election of Board Officers (Exhibit D)

Mr. Taneff called for nominations for Board Chair. Ms. Osterhage nominated Mr. Taneff. Mr. Penzone seconded. Mr. Taneff inquired if there were any other nominations. Hearing none, Mr. Taneff then directed members to proceed with the vote. Ballots

were collected and the following votes reported: 7 affirmative votes for Mr. Taneff., one affirmative vote for Mr. Penzone. Mr. Taneff accepted and was elected as Board Chair for the year beginning January 29, 2018 until the first scheduled meeting in 2019. The ballots will be attached to the record of the Board as Exhibit D collective.

Mr. Taneff called for nominations for Board Vice-Chair. Mr. Penzone nominated Ms. Osterhage. Ms. Cumberlander seconded. Mr. Taneff inquired if there were any other nominations. Hearing none, Mr. Taneff then directed members to proceed with the vote. Ballots were collected and the following votes reported: 7 affirmative votes for Ms. Osterhage, one affirmative vote for Ms. Cumberlander. Ms. Osterhage accepted and was elected as Board Vice-Chair for the year beginning January 29, 2018 until the first scheduled meeting in 2019. The ballots will be attached to the record of the Board as Exhibit D collective.

### **Agenda item #2: APPROVAL OF PREVIOUS MEETING MINUTES (Exhibit E & F)**

Agenda item 2a: Approval of Previous Meeting Minutes (Exhibit E & F respectively)

Motion #2: Ms. Osterhage moved to approve the December 12, 2017 meeting minutes of the Ohio State Board of Cosmetology. Ms. Shepline seconded the motion. Discussion: None. Roll call vote taken - motion carried: 7- Yes, 1 - Abstained (Price-Kovach). (Exhibit D)

Next, the Board took up the matter of the final minutes of the Ohio State Barber Board. Discussion was held on the procedure for reviewing and voting on the minutes. Mr. Logsdon reviewed the material presented to the Board affirming the accuracy of the Ohio State Barber Board minutes.

Motion #3: Ms. Osterhage moved to approve the November 19, 2017 meeting minutes of the Ohio State Barber Board. Mr. Hanks seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8- Yes. (Exhibit E)

### **Agenda item #3: OFFICER AND STAFF REPORTS**

Agenda item 3a: Chairperson's Report

Mr. Taneff introduced Ms. Price-Kovach, provided a synopsis of her professional experience and education, and welcomed her to the Board.

Agenda item 3b: Executive Director's Report (Exhibit G)

Mr. Logsdon filed a written report. Mr. Logsdon provided a brief verbal review of his report.

Mr. Logsdon provided the Board with a summary of FY 2018 financial activity since the beginning of the fiscal year. Additionally, Mr. Logsdon provided the members with a listing of expenditures, excluding 500 and 510 accounts, beginning with July 1, 2017. Mr. Logsdon stated that the Board is currently operating within its budget allocations. He stated funds would need to be reallocated to address new personnel transitioning into the new agency from the Barber Board. Mr. Logsdon stated he would be requesting authorization to expend funds for replacing building signage and performing electrical work for barber examination stations. Mr. Logsdon informed the Board that additional needs are being evaluated, which may result in costs.

Mr. Logsdon gave the Board an update on the COS/BRB merger, stating all critical elements required to complete the merger had been completed on time. Mr. Logsdon stated that ongoing efforts would concentrate on workflow, rules and procedures changes, moving the barber examinations to the Board offices, and developing field staff for multi-focused inspections. Mr. Logsdon

informed the Board that he had unused stock for certificates that he will continue to use until no longer practical. Mr. Logsdon stated that using the forms was justified by law, fiscal prudence, and public duty.

Mr. Logsdon provided a brief update on the Elicense 3.0 project.

Mr. Logsdon provided a legislative update.

Mr. Logsdon stated the Board held a rules hearing on January 8, 2018. Mr. Logsdon reported that only one person appeared and provided proponent testimony, especially on proposed rules 4713-8-03 and 4713-8-04.

Mr. Logsdon reminded members of the financial disclosure filing deadline of May 15, 2018.

Last, Mr. Logsdon provided members with a summary of meetings and travel since December 12, 2017.

Motion #4: Ms. Cumberlander moved to approve the Executive Director's report. Ms. Yeager seconded the motion.  
Discussion: None. Roll call vote taken - motion carried: 8-0.

#### **Agenda item #4: COMMITTEE REPORTS**

Agenda item 4a: Administrative Review Committee Report (Exhibit H)

Mr. Taneff asked Mr. Logsdon to present the Administrative Review Committee (ARC) report. Mr. Logsdon reported that the committee met on January 17, 2017 at 10:01 AM and a written report and recommendations of the Administrative Review Committee are presented as written.

*\*Names and identifying information were redacted from the Administrative Review Report. For the purposes of discussion, matters were referred to only by case number and referenced by case number verbally. Identifying information based upon the correlating case number was added during the writing of the minutes where specific reference or motion is entered upon the board's journal.*

Motion #5: Mr. Penzone moved to confirm the Administrative Review Committee (ARC) report, as referenced hereto by attachment to the minutes of the Board. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8 – Yes.

#### **Agenda item #5: PUBLIC TESTIMONY**

Mr. Taneff called Ms. Paige Borrhello to the podium. After giving initial introductions, Ms. Borrehello realized she did not appear to speak.

None.

#### **Agenda item #6: UNFINISHED BUSINESS**

None.

**Agenda item #7: OLD BUSINESS**

None.

**Agenda item #8: NEW BUSINESS**

Agenda item 8a: Approval of Committee and Staff Review Group Charters (Exhibit I Collective):

Mr. Logsdon was asked to review the draft charters for the Rules Committee, Curriculum and Examination Committee, and the Staff Administrative Review Group. Mr. Logsdon explained how each charter was presented, beginning with each committee or group's purpose, powers, composition, meetings, and reports. Ms. Osterhage commended the Director on drafting the charters, but asked to speak about the makeup of the Rules and Curriculum/Exam Review Committees. Ms. Osterhage stated she was concerned about the proposed composition of the committees, noting the committees did not have a salon representative. Ms. Osterhage stated that someone responsible for a salon setting would be appropriate for the committees. Mr. Logsdon asked to respond and he was recognized by the Chair. Mr. Logsdon reviewed the rationale he used to create the charters, but stated that the Board has the discretionary authority to structure the committee anyway it wished. Mr. Logsdon stated that he would not recommend increasing the size of the committee, because doing so would result in a number that is nearly the size of a quorum for Board business. Ms. Osterhage reiterated her feeling that salons represent a very large portion of the licensees. Mr. Logsdon stated that the managing beauty salon position was intended to cover the concern being expressed, but that the composition could be debated by the Board. Ms. Osterhage did not agree with the term "debate." Mr. Logsdon stated that he was not using the term in a negative sense and only meant the Board could structure the committees any way they wished. Mr. Penzone asked if only members could be on the committee. Mr. Logsdon affirmed that only members would be on the committee, but the committee could invite experts to participate. Mr. Logsdon explained that an expert could participate to the extent of providing information to the committee, but could not be a member of the committee. Mr. Hanks asked about the Barber positions and if all positions need to be filled. Mr. Logsdon stated that a position would not be appointed until the seat is filled.

Motion #6: Mr. Hanks moved to approve the charters for the Rules Committee, the Curriculum Review Committee, and the Staff Administrative Review Group, and to attach the charter as an exhibit to the minutes. Ms. Sheipline seconded the motion. Discussion: Ms. Cumberlander asked if the proposed composition of the committee was stating that a salon representative was not needed on the committee. Logsdon reiterated his position that the Board could change the committee as they saw necessary. Mr. Logsdon explained that the composition he created was a best attempt to represent every aspect that he imagined. Ms. Osterhage stated she was appreciative that Ms. Cumberlander asked her question. Ms. Osterhage expressed her concern that the Rules Committee composition, as stated in the charter, was not inclusive of a salon representative. Mr. Logsdon responded that the Board has the authority to amend the charter and he offered some suggestions on how to address Ms. Yeager recommended changing the wording from Salon manager to Salon owner. Mr. Logsdon stated the charters could be modified any way the Board wished. Ms. Osterhage's concerns. Mr. Logsdon recommended that Ms. Osterhage could offer a subsidiary motion to amend the main motion and then vote on the main motion.

Motion #7: Ms. Osterhage moved to amend the main motion by modifying the composition of the Rules Committee by replacing the proposed public member with a salon owner. Ms. Cumberlander seconded the motion. Discussion: Mr. Penzone inquired about the specifics of the motion. Ms. Osterhage clarified, stating that a licensed person should remain on the rules committee. Ms. Osterhage stated that her motion would replace the public member position with a salon owner. Hearing no further discussion, Mr. Taneff called the question on the motion to amend the main motion. Roll call vote taken - motion carried: 7 – Yes, 1- No (Hanks).

Main motion. Mr. Hanks withdrew his motion to approve the charters.

Motion #7: Ms. Shiepline moved to adopt the charters for the Rules Committee the Curriculum Review Committee, and the Staff Administrative Review Group, and to attach the charter as an exhibit to the minutes. Ms. Yeager seconded the motion. Discussion: Ms. Osterhage stated that the same motion could not be made. Mr. Logsdon stated the motion should be to amend the Rules Committee charter by changing the composition of the committee. Motion was withdrawn.

Ms. Sheipline moved to adopt the charters for the Rules Committee with the composition amended to replace the public position with a salon owner representative, the Curriculum Review Committee, and the Staff Administrative Review Group, and to attach the charter as an exhibit to the minutes. Ms. Cumberlander seconded the motion. Hearing no further discussion, Mr. Taneff called the question on the motion to amend the main motion. Roll call vote taken - motion carried: 7 – Yes, 1- No (Hanks).

#### Agenda item 8b: Committee and Staff Review Group Appointments (Exhibit J)

Members discussed committee assignments based on the charters approved. Mr. Hanks inquired if the intent of the Curriculum and Examination Review Committee composition was to exclude private schools. Mr. Logsdon stated, “Not at all.” Mr. Logsdon reiterated that the composition of the committees can be changed by the Board. Mr. Hanks recommended a sixth position, but added that he was also not comfortable with six. Mr. Hanks suggested amending the language for the 1<sup>st</sup> position on the Rules Committee. Mr. Hanks stated that the first position on the Rules Committee, which requires a person representing individuals who teach the theory and practice of a branch of cosmetology at a vocational or career-technical school, could be amended to also include a private school representative.

Motion #8: Mr. Hanks moved to amend the Rules Committee charter by changing the 1<sup>st</sup> position to state, “one individual who represents individuals who teach the theory and practice of a branch of cosmetology at a private or vocational or career-technical school.” Mr. Penzone seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8 – Yes.

Motion #9: Ms. Osterhage moved to appoint the members of the Board stated for each committee or work group as read into the record as follows:

Rules Committee: Luke Hanks, Rowena Yeager, Jessica Price-Kovach, and Clara Osterhage.

Curriculum and Exam Review Committee: Tasha Sheipline, NeCole Cumberlander, Rowena Yeager, and Charles Penzone.

Administrative Review Group: Thomas Taneff

Mr. Hanks seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8-0.

#### Agenda item 8c: Approval of Resolution to Appoint Executive Director (Exhibit K)

Motion #10: Mr. Penzone moved to approve the resolution to appoint Christopher Logsdon as the Executive Director of the Board, as read into the record, and attached to the minutes of the Board. Ms. Osterhage seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8 – Yes.

#### Agenda item 8d: Approval of Resolution to Set Faithful Performance Bond Amount (Exhibit L)

Motion #11: Mr. Penzone moved to approve the resolution to set the faithful performance bond amount for the Executive Director at \$50,000.00 as read into the record by the Board, and attached as an exhibit to the minutes. Mr. Hanks seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8 – Yes.

Agenda item 8e: Approval of Resolution to Delegate Duties to the Executive Director  
(Exhibit M)

Motion #12: Mr. Penzone moved to approve the resolution to delegate duties to the Executive Director, and attach it as an exhibit to the minutes. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8 – Yes.

Agenda item 8f: Approval of Resolution to Affirm Transfer and Reassignment of Staff  
(Exhibit N)

Motion #13: Ms. Osterhage moved to approve the resolution to transfer and reassign Karl E. Highley and Rouyal A. Wright, as noted in the resolution, and attach the resolution as an exhibit to the minutes. Mr. Penzone seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8 – Yes.

Agenda item 8g: Approval of Forms and Applications (Exhibit O Collective)

Motion #14: Ms. Osterhage moved to approve the forms and applications listed as:

COS071	New Board Letterhead	In Office
COS072	Application for Inactive Work Permit and Letter	CAVU
BR001	Examination Application	Schools
BR002	Barber Student Application	Schools
BR003	Initial License Application	In Office
BR004	Barber Shop Application	Website
BR005	Barber School Application	Website
BR006	Duplicate Ind. License Request	Website
BR007	Board Certification	CAVU
BR008	Restoration Application	CAVU
BR009	Restoration Request	Website
BR010	Assistant Teacher Application	Website
BR011	Child Support Reinstatement-Restoration	CAVU
BR012	Child Support Reinstatement	CAVU
BR013	Child Support Suspension Notice	CAVU
BR014	Examination Notice	CAVU
BR015	Duplicate Shop Request	Website
BR016	Reciprocity Application	Website
BR017	Barber Teacher Application	Website
BR018	Exam Reschedule Application	Website

and attach them as an exhibit to the minutes. Mr. Penzone seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8 – Yes.

Agenda item 8h: Approval of Violation Guidance Matrix for Chapter 4709 of the Revised Code (Exhibit P)

Motion #15: Ms. Osterhage moved to approve the Violation Guidance Matrix for Chapter 4709 of the Revised Code. Ms. Cumberlander seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8 – Yes.

Agenda item 8i: Approval of Policy and Procedure Manual (Exhibit Q)

Motion #16: Ms. Sheipline moved to approve the revised Policy and Procedure manual effective 1-29-2018 and to attach the revised manual as an exhibit to the minutes. Ms. Osterhage seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8 – Yes.

Agenda item 8j: Approval of 2018-2021 Strategic Plan (Exhibit R)

Motion #17: Ms. Osterhage moved to approve the 2018-2021 Strategic Plan and to attach the revised plan as an exhibit to the minutes. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8 – Yes.

Agenda item 8k: Discussion on Board Meeting Schedule (Exhibit S)

Mr. Logsdon presented the matter and suggested that an every other month schedule might be consider based upon the proposed size of the Board. Mr. Taneff opened the matter for discussion. After some discussion, Mr. Penzone made a motion.

Motion #18: Mr. Penzone moved to approve a resolution directing the Executive Director to schedule Board meetings to transact business twelve times per year and as needed to address emergency, special, and regular business needs of the Board in compliance with Section 121.22 of the Revised Code. Additionally, the Executive Director may also have the authority to cancel meetings as appropriate and to attach the resolution as an exhibit to the minutes. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8 – Yes.

Agenda item 8l: Approval of Board Expenditures

Motion #19: Ms. Osterhage moved to approve expenditures in the amount of \$13,938.00 for exterior signage, and \$4,950.00 for electrical installation. Mr. Hanks seconded the motion. Discussion: None. Roll call vote taken - motion carried: 8 – Yes.

Agenda item 8m: Reports and Recommendations

Agenda item 8(m)(1) - In the matter of Case 2017-662; – Nga M. Tran, MANA.980925 (Exhibit T)

Motion #20: Ms. Osterhage moved to approve the hearing examiner's findings of fact, conclusions of law, and order in the matter of Nga M. Tran, MANA.980925, Case 2017-662. Ms. Cumberlander seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 8 – Yes.

Agenda item 8n: Corrections to Previously Approved Orders of the Board (Exhibit U collective)

*Names and identifying information were redacted from the Administrative Action Report. For the purposes of discussion, matters were referred to only by case number and referenced by case number verbally. Identifying information based upon the correlating case number was added during the writing of the minutes where specific reference or motion is entered upon the board's journal.*

Motion #21: Ms. Osterhage moved to withdraw the Board Order approved on date listed in Administrative Action Report dated 1-29-2018 in the matter of CORR-1 (case#2017-444), CORR-2 (case #2017-503), CORR-3 (case #2017-566), CORR-4 (case #2017-645), CORR-5 (case #2017-691), CORR-6 (case #2017-696), and CORR-7 (case #2017-776) and attached as an exhibit to the minutes. Mr. Hanks seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 8 – Yes.

Agenda item 8o: Board Orders to Enforce Notices of Opportunity for Hearing (Items #1 - #44) – (Exhibit U collective)

*Names and identifying information were redacted from the Administrative Action Report. For the purposes of discussion, matters were referred to only by case number and referenced by case number verbally. Identifying information based upon the correlating case number was added during the writing of the minutes where specific reference or motion is entered upon the board's journal.*

Motion #22: Ms. Osterhage moved to approve Orders of the Board as listed as items #1 through item #44 on the Administrative Action Report dated 1-29-2018 and the Orders to be journalized and attached hereto as exhibits. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 8 - Yes

The Orders of the Board shall become effective upon the date of mailing of the Orders.

SO ORDERED

The language contained therein will be incorporated by reference into the Board's journal in this case and attached as an exhibit to the minutes.

Agenda item 8p: Consent Agreement Approval (Items #45 – #84) (Exhibit U collective)

*Names and identifying information were redacted from the Administrative Action Report. For the purposes of discussion, matters were referred to only by case number and referenced by case number verbally. Identifying information based upon the correlating case number was added during the writing of the minutes where specific reference or motion is entered upon the board's journal.*

Motion #23: Mr. Hanks moved to approve the Consent Agreements as items #45 through item #84 on the Administrative Action Report dated 1-29-2018 and enter them upon the Board's journal as an Order of the Board and attached hereto as exhibits. Ms. Osterhage seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 8 - Yes.

The Orders of the Board shall become effective upon the date of mailing of the Order.

SO ORDERED

The language contained therein will be incorporated by reference into the Board's journal in this case and attached as an exhibit to the minutes.

Agenda item 8q: Waiver of Work Experience per ORC 4709.10 (C)(1) (Exhibit V)

The members considered a request from Eric D. Garrett, Sr., BARB.056044 to waive the eighteen month work experience requirement under ORC 4709.10 (C)(1) for person applying for a barber teacher license. Mr. Yaniko explained that ORC 4709 (C)(1) permit the Board to waive the work experience requirement for good cause. Members of the Board debated the matter. Mr. Logsdon reminded the members that the matter before them was a determination of "good cause," not the statutory authority to waive the experience.

Motion #24: Ms. Osterhage moved that based on Mr. Garrett's experience as an owner/director of a licensed barber school in the State of Ohio, and his experience working as an educator, the Board finds that there is good cause to waive the requirement that Mr. Garrett, Sr. obtain eighteen months of work experience in a licensed barber shop, and the Board permits Mr. Garrett, Sr. to sit for the Ohio barber teacher license examination. Ms. Yeager seconded the motion. Discussion: Mr. Logsdon stated that he thought the motion was correct, but deferred to Board's counsel. Mr. Murry explained that the Barber and Cosmetology professions still had separate statutes and that the Board will note differences between the two. Ms. Cumberlander inquired about the applicant's licensing status. Mr. Yaniko addressed the question. Mr. Logsdon read ORC Section 4709.10 (C) to the members. Mr. Logsdon reiterated that the motion is consider "good cause to waive" the requirement. Mr. Yaniko discussed his recommendation. Roll call vote taken - Motion carried: 8 - Yes.

Agenda item 8r: Pet Exemption per OAC 4709-7-12 (Exhibit W collective)

The members considered three requests for pet exemptions pursuant to OAC 4709-7-12. After reviewing the documentation submitted the following motion was made:

Motion #25: Mr. Hanks moved to approve a pet exemption pursuant to rule 4709-7-12 of the Ohio Administrative Code for Keener Kutz Lic. # 050153, Shear Unique Hairstyling, Lic. # 040037, and Mr. Joe's Barber Shop, Lic. #060139. Mr. Penzone seconded the motion. Discussion: After discussion, it was decided that the motion should be amended to address compliance with inoculations and vaccinations. Mr. Hanks withdrew his motion and then entered the following motion:

Motion #26: Mr. Hanks moved to conditionally approve a pet exemption pursuant to rule 4709-7-12 of the Ohio Administrative Code for Keener Kutz Lic. # 050153, Shear Unique Hairstyling, Lic. # 040037, and Mr. Joe's Barber Shop, Lic. #060139 contingent upon the applicant's being up to date with inoculations and vaccinations. Mr. Penzone seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 8 - Yes.

Agenda item 8s: In the Matter of Paige Borrhello (Exhibit X)

The members considered the matter of Ms. Paige Borrhello. Mr. Taneff asked Ms. Borrhello if she wished to speak. Ms. Borrhello provided her address, but declined to speak. Mr. Hanks summarized his perspective of the issue under consideration. Mr. Yaniko then proceed to explain the matter to the membership. Mr. Yaniko communicated that the Ms. Borrhello had discontinued enrollment at a cosmetology program for a period of time, but did attempt to reenroll in a program before the five-year limit. Mr. Yaniko stated that a misunderstanding occurred between the school and Ms. Borrhello concerning financial obligations. Mr. Yaniko stated that the financial obligation was resolved, but it was not properly communicated to the school. In 2017, Mr. Yaniko stated, a new transfer request was filed, but her hours had expired under rule 4713-5-24 of the Ohio Administrative Code. Mr. Yaniko stated that he was recommending the Board find that Ms. Borrhello was not in violation of rule 4713-5-24 of the Ohio Administrative Code based on her initial transfer request, which failed due to communication issues beyond Ms. Borrhello's control.

Motion #26: Mr. Hanks moved to find Ms. Paige Borrhello meets the requirements under rule 4713-5-24 of the Ohio Administrative Code and the hours are approved to transfer to another cosmetology school. Mr. Penzone seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 8 - Yes.

**Agenda item #9 EXECUTIVE SESSION**

Motion #27: Mr. Penzone moved to adjourn into Executive Session pursuant to Section 121.22 (G) of the Ohio Revised Code to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Mr. Hanks seconded the motion. Discussion: None. Roll call vote:

Thomas Taneff -	Yes
Charles Penzone -	Yes
NeCole Cumberlander –	Yes
Lucas Hanks -	Yes
Tasha Sheipline -	Yes
Clara Osterhage -	Yes
Rowena Yeager -	Yes
Jessica Price-Kovach -	Yes

Motion passed. Members took a break from 2:37 p.m. to 2:46 p.m. before adjourning into executive session. The Board entered executive session at 2:46 p.m. All eight members of the Board and Mr. Yaniko, Mr. Murry, and Mr. Logsdon were present. The Board came back into public session at 3:11 p.m. The following motion was made by Mr. Penzone:

Motion #28: Mr. Penzone moved to allow the applicant in case #2018-10 to sit for the examination and to obtain barber licensure upon successful completion of the examination. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 7 – Yes, 1 – No (Mr. Taneff).

Motion #29: Ms. Osterhage moved to adjourn into Executive Session pursuant to Section 121.22 (G) of the Ohio Revised Code to consider the compensation of a public employee. Mr. Penzone seconded the motion. Discussion: None. Roll call vote:

Thomas Taneff -	Yes
Charles Penzone -	Yes
NeCole Cumberlander –	Yes
Lucas Hanks -	Yes
Tasha Sheipline -	Yes
Clara Osterhage -	Yes
Rowena Yeager -	Yes
Jessica Price-Kovach -	Yes

Motion passed. The Board entered executive session at 3:14 p.m. All eight members of the Board and Mr. Logsdon were present. Mr. Logsdon was excused from executive session at approximately 3:20 p.m. The Board came back into public session at 3:23 p.m. The following motion was made by Ms. Sheipline:

Motion #30: Ms. Sheipline moved to approve a 2.5% pay increase for the Board’s Executive Director. Ms. Osterhage seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 8 – Yes.

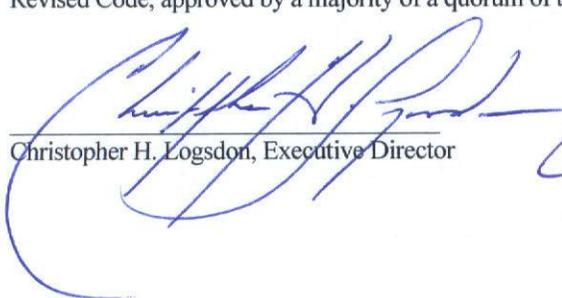
**Agenda item #10 ADJOURNMENT**

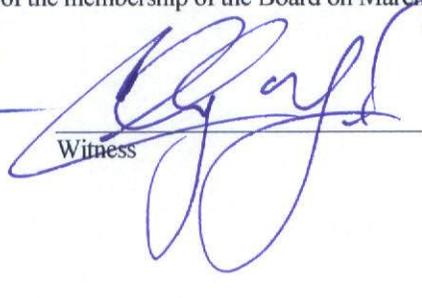
Mr. Taneff called for a motion to adjourn.

Motion #31: Mr. Penzone moved to adjourn. Ms. Cumberlander seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 8- Yes.

The meeting adjourned at 3:25 p.m.

Executive Director's Certification: These are a true account of the proceedings in accordance with Section 121.11 of the Ohio Revised Code, approved by a majority of a quorum of the membership of the Board on March 13, 2018.

  
\_\_\_\_\_  
Christopher H. Logsdon, Executive Director

  
\_\_\_\_\_  
Witness