

**OHIO STATE COSMETOLOGY AND BARBER BOARD**

1929 Gateway Circle  
Grove City, Ohio 43123

Board Meeting Minutes  
July 9, 2019

**Agenda item #1: CALL MEETING TO ORDER**

Chairman Thomas Taneff called the meeting to order at 1:05 pm. The meeting was held in the Vern Riffe Building, 77 South High Street, Room 1960, Columbus, Ohio 43215.

***Agenda item 1a: Roll Call***

- Mr. Thomas Taneff, Chairperson – present
- Ms. NeCole Cumberlander – present
- Mr. Luke Hanks – present
- Ms. Clara Osterhage – present
- Mr. Charles A. Penzone – not present
- Ms. Jessica Price-Kovach – present
- Mr. Kenji Prince -present
- Ms. Tasha Sheipline – present
- Ms. Kim Thomas – present
- Ms. Rowena Yeager- present
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - present

***Agenda item 1b: Pledge of Allegiance to the Flag of the United States of America***

Chairman Taneff led Executive Director Margaret V. Rolf, Deputy Director Lori Pearson, Program Administrator I Lori Flanery, Board in-house Counsel Charley Yaniko, Assistant Attorney General Jahan Karamali and members of the general public in attendance in the pledge of allegiance.

Mr. Charles Penzone arrived at 1:09 pm.

***Agenda item 1c: Approval of Meeting Agenda***

The approval of the proposed meeting agenda was moved by Ms. Clara Osterhage and seconded by Ms. Kim Thomas. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince - yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

**Agenda item #2: APPROVAL OF PREVIOUS MEETING MINUTES**

***Agenda item 2a: Approval of Previous Meeting Minutes – June 11, 2019***

Ms. Kim Thomas moved for the approval of the June 11, 2019 meeting minutes and seconded by Ms. Rowena Yeager. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince - yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

**Agenda item #3: OFFICER AND STAFF REPORTS**

***Agenda item 3a: Chairperson’s Report***

Chairman Thomas Taneff acknowledged the birthday of Mr. Charles Penzone.

***Agenda item 3b: Executive Director’s Report***

Executive Director Margaret Rolf informed the Board that the Ohio State Cosmetology and Barber Board finished FY19 balanced. Am. Sub. H.B. 166, the FY20-FY21 budget bill, has not yet been approved by the Ohio General Assembly. Instead, a 17-day continuing budget was passed and signed by Governor DeWine providing funding for personnel costs only. Since the last meeting, two cosmetology schools have provided notice that they have closed, and one will close later this month. There have been no changes to the barber schools. Executive Director Rolf reminded the Board that she began her duties on June 23, 2019 and has appreciated the assistance from the Board and staff to aide in her transition. Finally, Executive Director Rolf informed the Board that Staff Appreciation Day will take place on July 24, 2019. All Board members are invited and encouraged to attend. Additional information will be shared closer to the date.

**Agenda item #4: COMMITTEE REPORTS**

No committee reports.

**Agenda item #5: UNFINISHED BUSINESS**

***Agenda item 5a: NIC Conference***

Chairman Thomas Taneff called on Deputy Director Lori Pearson for a report. Deputy Director Pearson stated that Ms. Kim Thomas had previously expressed an interest to attend the NIC Conference, but the discussion was tabled. Ms. Clara Osterhage, who attended the Conference last year, spoke to her impressions and stated that she did not believe it was a good use of Board funds. Ms. Thomas withdrew her interest. The Board determined to take no action.

**Agenda item #6: OLD BUSINESS**

No old business.

**Agenda item #7: NEW BUSINESS**

***Agenda item 7a: NABBA Conference***

Chairman Thomas Taneff called on Deputy Director Lori Pearson for a report. Deputy Director Pearson stated that this conference is focused on the barbering industry and Mr. Kenji Prince attended last year. Mr. Prince expressed

an interest to attend once again. Mr. Luke Hanks moved to provide funds for Mr. Prince to attend the NABBA Conference and was seconded by Ms. Kim Thomas. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince - yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

***Agenda item 7b: Reciprocity applicants under ORC Section 4709.08***

Chairman Thomas Taneff requested Deputy Director Lori Pearson to present the facts related to Mr. Jose Prensa Bernard’s application for reciprocity based upon the waiver of the requirements of Section 4709.08 of the Revised Code. Ms. Clara Osterhage moved and Mr. Charles Penzone seconded that Mr. Bernard be granted reciprocity after successful passage of the Ohio Barber examination. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince - yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

Chairman Taneff requested Deputy Director Pearson to present the facts related to Mr. Eugene L Hutchins II’s application for reciprocity based upon the waiver of the requirements of Section 4709.08 of the Revised Code. Mr. Charles Penzone moved and Rowena Yeager seconded that Mr. Hutchins be granted reciprocity. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince - yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes

- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

Chairman Taneff requested Deputy Director Pearson to present the facts related to Ms. Brianna Kerrigan's application for reciprocity based upon the waiver of the requirements of Section 4709.08 of the Revised Code. Ms. Clara Osterhage moved and Ms. NeCole Cumberlander seconded that Ms. Kerrigan be granted reciprocity after successful passage of the Ohio Barber examination. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince - yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

***Agenda item 7c: Reports and recommendations review***

Ms. Clara Osterhage moved and Mr. Charles Penzone seconded to approve the hearing examiner's findings of fact, conclusions of law, and order in the matters of Case #ADJ-497 Lay Chan, Case #ADJ-000501 Rebecca Guthrie, Case #ADJ-000541 Kathleen Hupp, Case #ADJ-000561 Mari Sutton, and Case #ADJ-2018-1008 Marcus A. Newman, Jr.. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince - yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

***Agenda item 7d: Board orders to enforce notices of opportunity for hearing – group approval***

Mr. Charles Penzone moved and Ms. Tasha Sheipline seconded to approve the Board Orders listed as items #1 through item #34 on the Administrative Action report dated July 9, 2019, as Orders of the Board and enter them upon the Board's journal as exhibit to the record. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes

- Mr. Kenji Prince - yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

***Agenda item 7e: Consent Agreement approval – group approval***

Mr. Charles Penzone moved and Ms. NeCole Cumberlander seconded to approve Consent Agreements listed as items #35 through item #55 on the Administrative Action report dated July 9, 2019 as Orders of the Board and enter them upon the Board’s journal as exhibit to the record. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince - yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

***Agenda item 8: Executive Session***

Ms. Tasha Sheipline moved for the Board to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and was seconded by Mr. Luke Hanks. The Board proceeded into Executive Session at 1:26 pm. The Board resumed their public meeting at 1:32 pm. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince - yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

***Agenda item 9: New Business, Continued***

***Agenda item 9a: E-2 Exempt Employee Compensation***

Ms. Kim Thomas moved and Mr. Luke Hanks seconded for the Board to approve a total 6% pay rate increase, inclusive of the exempt parity increase of 2.75%, for Deputy Director Lori Pearson, Position No. 20070793, to be contingent upon approval of the Board’s budget request by the Ohio General Assembly and Governor Mike DeWine. This change will be effective on the earliest pay period or specific date authorized for FY2020 exempt

parity pay increases as determined by the Office of Budget and Management after enactment of the budget bill. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince - yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

**Agenda item 10: Public Testimony**

***Agenda item 10a: Norma Jean Frisco – Equibal Labs – Nufree***

Ms. Frisco provided the Board with information regarding her product Nufree and requested that the Board consider amending rules to accommodate

Mr. Penzone requested to be informed which cosmetology schools had provided notification of closure from Executive Director Margaret Rolf. Ms. Rolf stated that the Scott College of Cosmetology closed on June 8, 2019, the Elevate Salon Institute closed on June 29, 2019, and the Elite Institute/Portsmouth has notified the Board of their intention to close on July 26, 2019. Mr. Penzone if other schools have closed this year. Ms. Rolf stated that three other schools have closed in 2019. Those schools are The D.I.V.A. Academy which closed on February 1, 2019, the I Think Beautiful Academy of Cosmetology which closed on February 27, 2019, and the Ohio #1 Beauty College closed on March 4, 2019.

**Agenda item 11: Adjournment**

Mr. Charles Penzone moved for adjournment and Ms. Rowena Yeager seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Charles A. Penzone – yes
- Ms. Jessica Price-Kovach – yes
- Mr. Kenji Prince - yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - yes

The Board adjourned at 1:41 pm.